

Board of Education Meeting Minutes

July 10, 2018

Board Members Present: President Jamie Doucette, Linda Mrowka, William Bloethe, and Thomas Shillo.

Also Present: Principal Christian Arsenault, Teacher Chris Dollar, Business Manager Jim Eagan, and Board Secretary Michele Klimczak

1. **Call to Order** – BOE president Doucette called the meeting to order at 6:05 pm
2. **Pledge of Allegiance**- BOE President Doucette led the pledge of allegiance.
3. **Additions to the Agenda** – 10.5 – Motion to appoint the use of transport insecticides on school grounds
4. **Election of Officers**
 - 4.1 **Election of President**- A motion was made to appoint Jamie Doucette to hold the seat of Board of Education President was made by Thomas Shillo and seconded by Bill Bloethe All in favor, none opposed.
 - 4.2 **Election of Vice President**- A motion was made to appoint Bill Bloethe to hold the seat of Board of Education Vice President was made by Linda Mrowka and seconded by Thomas Shillo. All in favor, none opposed.
 - 4.3 **Administration of Oath of President**- The oath was administered by Principal Christian Arsenault
 - 4.4 **Administration of Oath of Vice President**- The oath was administered by BOE President Jamie Doucette.
5. **Appointment of Positions**
 - 5.1 **Appointment of District Clerk- Leslie Tombarri**- A motion to appoint Leslie Tombarri as District Clerk was made by Thomas Shillo and seconded by Bill Bloethe. All in favor, none opposed.
 - 5.2 **Appointment of District Treasurer- Julie Mrowka**- A motion to appoint Julie Mrowka as District Treasurer was made by Thomas Shillo and seconded by Bill Bloethe. All in favor none opposed. Linda Mrowka recused herself from the vote.
 - 5.3 **Appointment of Claims Auditor- Sharon Patterson**- A motion to appoint Sharon Patterson as Claims Auditor was made by Thomas Shillo and seconded by Bill Bloethe. All in favor, none opposed.
 - 5.4 **Administration of Oath**- The oath will take place prior to the August 15th meeting.
6. **Appointment of Positions**
 - 6.1 **School Physician- Island Health Project**- A motion to appoint Island Health Project was made by Linda Mrowka, and seconded by Bill Bloethe. All in favor, none opposed.
 - 6.2 **School Attorney- TBD after RFP**-
 - 6.3 **Census Enumerator- Julie Mrowka**- A motion to appoint Julie Mrowka was made by Linda Mrowka, seconded by Bill Bloethe. All in favor, none opposed.
 - 6.4 **Central Treasurer, Extra-Curricular Activity Fund- Jim Eagan**-A motion to appoint Jim Eagan was made by Linda Mrowka, seconded by Bill Bloethe. All in favor, none opposed.

- 6.5 Attendance Officer- Julie Mrowka-** A motion to appoint Julie Mrowka was made by Linda Mrowka, seconded by Bill Bloethe. All in favor, none opposed.
- 6.6 Independent Auditor- EFPR Group-** A motion to appoint EFPR Group was made by Linda Mrowka, seconded by Bill Bloethe. All in favor, none opposed.
- 6.7 Internal Auditor- Exemption Filed with and Approved By New York State**
- 6.8 Purchasing Agent- Alysanne Horn-** A motion to appoint Alysanne Horn was made by Linda Mrowka, seconded by Bill Bloethe. All in favor, none opposed.
- 6.9 Records Officer- Karen Goodwin-** A motion to appoint Karen Goodwin was made by Linda Mrowka, seconded by Bill Bloethe. All in favor, none opposed.
- 6.10 Title IX Officer- Christian Arsenault-** A motion to appoint Christian Arsenault was made by Linda Mrowka, seconded by Bill Bloethe. All in favor, none opposed.
- 6.11 Receiver and Agent of Federal Funds- Karen Goodwin-** A motion to appoint Karen Goodwin was made by Linda Mrowka, seconded by Bill Bloethe. All in favor, none opposed.
- 6.12 Recording Secretary to the Board- Michele Klimczak-** A motion to appoint Michele Klimczak was made by Linda Mrowka, seconded by Bill Bloethe. All in favor, none opposed.
- 6.13 Committee on Special Education Chair- Christian Arsenault-** A motion to appoint Christian Arsenault made by Linda Mrowka, seconded by Bill Bloethe. All in favor, none opposed.

6. Designations

- 7.1 Official Bank Depository for All Funds- Bank of America-** A motion for Bank of America was made by Linda Mrowka, seconded by Thomas Shillo All in favor, none opposed.
- 7.2 Regular Meetings- Third Wednesdays Monthly-** A motion for 3rd Wednesday of the month meetings was made by Linda Mrowka, seconded by Thomas Shillo. All in favor, none opposed.
- 7.3 Official Newspaper- The Suffolk Times-** A motion for The Sufflo Times was made by Linda Mrowka, seconded by Thomas Shillo. All in favor, none opposed.

7. Authorizations

- 8.1 To Certify Payroll- Jim Eagan-** A motion to authorize Jim Eagan was made by Bill Bloethe, seconded by Thomas Shillo. All in favor, none opposed.
- 8.2 To Approve Budgeted Professional Development Conferences- Christian Arsenault-** A motion to approve was made by Bill Bloethe, seconded by Thomas Shillo. All in favor, none opposed.
- 8.3 Designation of Signatures on Checks for General Fund, Repair Reserve, and Faculty Housing (One Signature)- Board President, Board Vice President, District Treasurer or School Principal-** A motion to authorize was made by Bill Bloethe, seconded by Thomas Shillo. All in favor, none opposed.
- 8.4 Designation of Signatures on Checks for Extra-Curricular Fund (Two Signatures)- Board President, Board Vice President, District treasurer, and/or Principal Christian Arsenault-** -A motion to authorize was made by Bill Bloethe, seconded by Thomas Shillo. All in favor, none opposed.
- 8.5 Budget Transfers- Karen Goodwin-** -A motion to authorize was made by Bill Bloethe, seconded by Thomas Shillo. All in favor, none opposed.
- 8.6 Grants in Aid- Christian Arsenault-** -A motion to authorize was made by Bill Bloethe, seconded by Thomas Shillo. All in favor, none opposed.
- 8.7 Class Fundraisers- Christian Arsenault-** -A motion to authorize was made by Bill Bloethe, seconded by Thomas Shillo. All in favor, none opposed.

8. Official Undertaking (Bonding of Personnel)

9.1 District Clerk- Leslie Tombari- A motion to approve Leslie Tombarri was made by Bill Bloethe, seconded by Linda Mrowka. All in favor, none opposed.

9.2 District Treasurer- Julie Mrowka- A motion to approve was made by Bill Bloethe, seconded by Linda Mrowka. All in favor, none opposed.

9.3 School Business Manager- James Eagan- A motion to approve was made by Bill Bloethe, seconded by Linda Mrowka. All in favor, none opposed.

9.4 All Members of the Board of Education- A motion to approve was made by Bill Bloethe, seconded by Linda Mrowka. All in favor, none opposed.

9. Action Items

10.1 Motion: To Approve the Board of Education June 20, 2018 Minutes- A motion to approve was made by Bill Bloethe, seconded by Linda Mrowka. All in favor/none opposed.

10.2 Motion: To Accept the Letter of Agreement with the Fishers Island Community Center to Authorize Principal Arsenault to Sign Agreement- A motion to approve was made by Bill Bloethe, seconded by Linda Mrowka. All in favor/none opposed.

10.3 Motion: To Approve the RFP for Architect/Engineer- A motion to approve made by Linda Mrowka, seconded by Thomas Shillo. All in favor/none opposed.

10.4 Motion: To Approve the Contract with Aztec Office for Copy Machine Leases and Printer Maintenance- A motion to approve was made by Bill Bloethe, seconded by Thomas Shillo. All in favor/none opposed.

10.5 Motion: To Approve the Use and Application of Transport Insecticide for Brown Beetles by ERLICH- A motion to approve was made by Bill Bloethe, seconded by Linda Mrowka. All in favor/none opposed.

10. Public Participation- There were no questions or comments at this time.

11. Adjournment- No action was taken in public session. President Doucette adjourned the meeting at 6:23 pm.

Recorded by Michele Klimczak